

**MARLBORO CENTRAL SCHOOL DISTRICT**

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**Dear Parent/Guardian:**

**Daily school attendance promotes skills for life long training. The habit of good attendance tends to carry over into adult, business and family life.**

**The Marlboro Central School District believes that attendance is a key factor in student achievement. Absence represents an educational loss to the student. To assist you in understanding the New York State Law, the following is a summary from the State Education Department document: Legal Information Concerning School Attendance.**

**Written excuses are required for all absences. Students are marked illegally absent until a note from the Parent/Guardian is received by the school.**

**Legal absences include: sickness, family bereavement, religious observance, court appearances.**

**Illegal absences include: vacation, babysitting, shopping, visiting, oversleeping, truancy, suspension.**

***Be advised that family trips during the school year are not legal absences.***

**Your parental support is appreciated. Please refer attendance questions to your principal or School Health Office.**

**Sincerely,**

**Raymond Castellani  
Superintendent of Schools**